



1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

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2. Once the problem is identified, the next step is to develop a plan or strategy to address it. This involves setting goals, identifying resources, and determining the steps that need to be taken.

3. The third step is to implement the plan. This involves putting the strategy into action and monitoring progress.

4. Finally, the fourth step is to evaluate the results. This involves assessing the effectiveness of the plan and making adjustments as needed.

5. The final step is to document the process and results. This involves creating a record of what was done and the outcomes.